



San Gabriel Valley Football Officials Association

Minutes of the Regularly Scheduled Board Meeting

100 West Broadway #970 Glendale, Ca. 91204

August 25, 2009

Board Members present: President Henry Torres, Interim Vice President David Reyes, Secretary-Treasurer Darren Winkley, Mickey Edwards, Darrel McEntarrfer, Jim Mulligan

Also present: Assignor Bob McQueen, Jeff Klein, Liaison Joe Conte, Sr.

The President called the meeting to order at 7:01 PM.

Approval of Minutes

The minutes from the 7/26/09 board meeting were reviewed. Motion to accept by Mr. Reyes; second by Mr. McEntarrfer. Motion passed unanimously.

Appointment of Vacant Board Position

Chris McNeese resigned from the Board of Directors and from the SGVFOA. The president nominated Jeff Klein to replace Mr. McNeese. The Vice President made a motion to accept Mr. Klein as Mr. McNeese's replacement. Mr. Mulligan seconded the motion. The motion passed unanimously. Mr. Klein's term will expire December 31, 2010.

Secretary-Treasurer Report

The Secretary-Treasurer reported that the unit has approximately \$4600 in its account. He presented the budget for 2009.

The President mentioned that Mr. Winkley had put counters on the unit's website to show how many hits and how many unique visitors it gets. The President said that he will encourage the association at our next meeting to use the website. Mr. Winkley said that he would show everyone the website at the next meeting if we had internet access.

Mr. Edwards said that tests would be online next year, so we need to be sure that our officials are able to use computers.

Old Business

Game Cards

Mr. Edwards presented cards for use by officials to give to chain crews and timers detailing their instructions. Mr. Edwards said that he printed enough cards to cover all varsity games, and possibly enough for all games. The board decided to only use them on varsity games. Mr. Edwards suggested giving the cards to all varsity white hats to give to their head linesmen and back judges to use. Mr. Edwards stated that it cost him about \$343 to print the cards. He did not laminate them because he wants officials to write their names on them before giving them to their chain crews or timers. Mr. Mulligan said that he and Mr. Reyes have been giving out similar cards at their games,





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and it works very well. The President informed the board that Mr. Miranda had looked at the cards and given his approval. Mr. Reyes asked if it would be mandatory for a head linesman to use the cards. Mr. McQueen said that he would want to know if anyone did not want to use them. Mr. Reyes said that some officials may not want to use the cards because they follow different procedures than what are on the cards. Mr. McQueen said the cards would be great tools for new members. The President stated that Mr. Edwards would like to be reimbursed for a portion of the cost of the cards. Mr. Winkley voiced a concern about setting a precedent of members making a purchase without approval and then expecting to be reimbursed. Mr. Mulligan said that all cases would be dealt with on an individual basis. Mr. Reyes made a motion to reimburse Mr. Edwards for the amount he spent on the cards. Mr. Edwards stated that he made the cards without the expectation of being reimbursed; he just wanted to make the unit better. Mr. McEntarrfer seconded the motion. The motion passed unanimously, with Mr. Edwards abstaining.

Mr. Edwards said he would also like to do business cards. Mr. Mulligan said that he and Mr. Reyes give cards to coaches with the names of the officials. Mr. Mulligan suggested tabling the idea of doing business cards until next year so that we can budget it and have members pay for the cards through their membership fees. Mr. Reyes asked if we already had business cards and game cards online. Mr. Winkley said that we do. Mr. Reyes said that we are not selling anything and do not need business cards—they might be good for camps, but not for games. Mr. Edwards asked if the game cards online have been updated with the same logo as on the chain crew cards. Mr. Winkley said yes. The President stated that business cards would be a good idea for recruitment if they were generic, had the website address, and contact information for the secretary-treasure and assignor. Mr. Winkley said that he will try to update the online business card and bring it to the next board meeting.

The President presented a letter written by Mr. McQueen that was sent to ask schools for donations for us to cover their scrimmages. Four schools had submitted scrimmages in their schedules. The requested donation would be \$75 for one scrimmage, \$125 for two scrimmages, and \$150 for three scrimmages. La Canada High School already said yes and requested coverage for three scrimmages. We did not send a letter to Rosemead High School, as they already provide their facilities to us free of charge. Mr. McQueen said that schools that do not donate next year will not get officials for their scrimmages. Mr. Torres said that schools are requesting officials for their intra-squad scrimmages and that next year we should charge them for any scrimmages that we do. Mr. Winkley asked why we did not go ahead and send the requests for this year's scrimmages. Mr. Reyes stated that he was not happy that the letters went out without board approval and that it would look bad if we went back and asked for donations for scrimmages that we already worked. Next year we will be sending out the letters before the season. The President stated that we will not *tell* schools that they have to donate; we will only *request* donations. He said that there is money out there, and if we do not ask for it, we will not get it. Mr. Reyes said that schools have no money budgeted for things like this now but will next year. He asked what would happen if a school would not pay. Mr. Torres said that we just might not have enough officials to cover their





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scrimmage. Mr. McQueen said that he will send the letters when schools ask for scrimmage coverage. Mr. Reyes made a motion that all schools except Rosemead High School be sent a letter in January requesting donations to cover their scrimmages. Mr. Klein seconded the motion. Mr. McQueen suggested that the letters be sent out later. Mr. Reyes asked if we would refund schools if we could not provide the six officials to a school that paid. The President said that if we do not give what we promise, we will not take the money. Mr. Winkley said that January would be too early to send out the letters. Mr. Edwards, Mr. Reyes, and Mr. Klein said that it could never be too early. The motion passed unanimously.

New Business

Occidental Clinic

The President asked if the clinics at Occidental would be mandatory next year. Mr. Edwards said that he talked to Eric, a coach at Oxy, who said that they will not be discussing the clinics until January, but they may add two more weeks to the clinic. Mr. Edwards said that we may not be able to cover five weekends. Mr. Edwards suggested making the clinic mandatory and having it count for four hours of instruction and that officials will get much more out of field work than class work. He asked whether someone who goes to several scrimmages and misses one class would have to attend a make-up meeting. Mr. Winkley suggested making the scrimmages mandatory in addition to the September and August scrimmages in class and that we consider those officials who are unable to attend on an individual basis. Mr. Edwards said that about 2/3 of the association attended the scrimmages and that he wanted support from the instructional chairman. Mr. Edwards suggested that we mandate attendance to any offseason clinic, whether it be ours or another one. Mr. Mulligan suggested that we charge admission to the clinic and that those officials who do not attend should not be assigned varsity games. Mr. Reyes stated that we should not make something mandatory and then charge for it. The President stated that our constitution mandates a minimum of 12 hours of field work and class work and that we can exceed that. He then tabled the discussion until the next meeting. Mr. Conte suggested having the clinic free for SGVFOA members and charging others. Mr. Winkley voiced concern over liability issues if we started charging money for the clinic. Mr. McQueen said that he would check with San Fernando and see how they handle liability for their SOS clinic.

Assignments

Mr. Mulligan said that he would like to be on the assignor review committee since Mr. Wyly does not come to board meetings. If Mr. Mulligan were not to be put on it, he suggested anyone should replace Mr. Wyly.

Mr. Winkley stated that he would like to see the master schedule made available to all officials to see in the spirit of openness. Mr. Torres said that some people may complain about who is working what, but that should not be a problem. Furthermore, Mr. Torres





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said that the assignor needs to have the courage to answer any questions that members have about assignments. Mr. Reyes made a motion that the assignor post the master schedule with slots so all members would have access to it. Mr. Klein seconded the motion. Mr. McQueen said that he would post it by Friday and that he would refer any questions over assignments to the President. The motion passed unanimously. Mr. Mulligan asked if the master schedule would also show who would be working the games that were given away to other associations. Mr. Winkley said that the motion was for the master schedule to be posted and that would encompass all games. Mr. McQueen said that the permissions on the Arbiter would not allow for the names of officials from other associations to be visible to all members.

Mr. McQueen said that we had several very heavy nights this season. Twelve games were given to San Fernando, and he would give the board a list of those games at the 9/1/09 board meeting. September 17 is one particularly heavy night in which 79 officials were needed, and our association only has about 83 veteran officials. Ribet and La Canada are a couple of the schools that San Fernando will be covering. Mr. Mulligan asked if Ribet would be playing 8-man football this year. Mr. McQueen said yes. Mr. McEntarrfer asked which assignor would be paid for the games given to San Fernando. Mr. McQueen said that the money would be split, with Kirk West of San Fernando getting \$2/game (\$252 total), and Mr. McQueen getting \$1/game (approximately \$100 total). Mr. McQueen also said that Tracy McFate of Foothill-Citrus has also called and offered to help.

Mr. McQueen said that he had been getting a lot of good reviews from the Oxy clinics.

Mr. McQueen said that he has asked Mr. Torres to be the sub-assignor. Mr. Mulligan made a motion to approve Mr. Torres as the sub-assignor. Mr. Reyes seconded the motion. Mr. Edwards asked if the sub-assignor would be a 3-year position since the assignor's contract is for three years. Mr. Mulligan said that Mr. McQueen can remove the sub-assignor any time he wants with board approval, and the board agreed. Mr. Winkley stated that board had a problem with President Ainsworth being named as the sub-assignor for Chris McNeese. The motion passed unanimously.

Mr. McQueen said that he would send emails to schools requesting them to submit their schedules on time next year in order to move games around as necessary to avoid giving games to other associations. The President asked Mr. Conte what the process is to get games moved. Mr. Conte said that he first figures out what a logical game to move would be. If a team has its own field rather than having to rent one, it would be a good choice. Next, he considers when the last time we asked a team to move a game; we should not ask more than once per year. Finally, he calls the school. If the school does not move the game, then we do not provide officials to it. The President asked Mr. Conte if Mr. Conte had the authority to tell a school to move a game. Mr. Conte responded that he would not tell a school that it had to move a game; he would request that it move it. Mr. Torres asked if schools could go to other assignors to ask for games. Mr. Conte responded that Temple City tried last year, but their athletic director said no





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Minutes of the Regularly Scheduled Board Meeting

100 West Broadway #970 Glendale, Ca. 91204

August 25, 2009

and would only accept San Gabriel officials. Mr. Conte said that there are always a lot of things to try before giving away games. Mr. Edwards said that there is a problem with the May 1 deadline for schools submitting their schedules when we do not receive them until June 1 and the schools go on vacation. Mr. Conte stated that some athletic directors, particularly those who will not be returning, do not worry about September games in May. Mr. Edwards suggested that we start moving games as needed by May 9. The President said that we would discuss this further at the league meetings. He said that schools start making their schedules around March and that we need to go to the schools before that and ask them to have some games on Thursdays or Saturdays; we have a problem this year because it is so late.

Mr. McQueen reported that he has assigned about 400 games with about 1500 slots and has had about 20 turn backs. Two games remain to be assigned, the Pasadena-Muir game and the San Marino-Blair game. Mr. Reyes asked if Mr. McQueen got paid twice for assignments that were turned back—once by the originally assigned official and once by the newly assigned official. Mr. McQueen said yes. Mr. McQueen said that he had assigned Phil Detro games on July 30. As of August 17, Mr. Detro had not responded although he had gone on to Arbiter and seen the games. Mr. McQueen said that our instructional chairman had also called and emailed Mr. Detro but never got any response.

Mr. McQueen said that he had to reassign Mike Van Vleet's games because of hip surgery, Anthony Monteverde's games due to knee surgery, and Chris McNeese's games because of his resignation.

The President said that the constitution and bylaws mandate that officials do field work and class work. He asked if we could put a member who couldn't work scrimmages on a 3-man game as an unpaid 4th man. Mr. Conte asked what we would do with officials who work 0-week games and can't work scrimmages. He said that it is not equitable for an official to be able to get paid to work a 0-week game when others are required to work scrimmages for free. Mr. McQueen said that there are some returning officials who would like board approval to work for free. Mr. Reyes made a motion that returning officials be allowed to work as an unpaid 4th man on 3-man games. Mr. Klein seconded the motion. The motion passed unanimously.

Member Issues

The President reported that William Edis is a 2nd -year official who has college classes on Tuesdays, Wednesdays, and Thursdays and cannot attend our meetings. Mr. Edis would like to know what he can do to stay qualified. Mr. Winkley stated that Bakersfield is the only association in the area that has meetings on Monday nights. The President said that Mr. Edis is able to skip two classes and possibly more, but he will not know for sure until September 1; it would be impossible to certify him if he is not able to attend our meetings. Mr. Reyes said that we should do all that we can to get him certified. Mr. McQueen reported that Mr. Edis had been assigned 15-20 lower division games. Mr. Mulligan stated that Mr. Edis is really only a first year official as he did not turn 18 until





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August 25, 2009

the middle of last season. Mr. Klein asked when Mr. Edis informed anyone about his predicament. Mr. McQueen stated that we may be able to work with a veteran official who has similar circumstances, but it is different for a new official. Mr. Conte said that there would be liability if we qualified Mr. Edis without giving him the proper training. The President said that we should do all we can do but asked how feasible it would be to get Mr. Edis qualified. Mr. McQueen stated that Mr. Edis did not attend any study guide sessions. Mr. Reyes suggested having Mr. Edis work as an unpaid 4th man on a 3-man game. Mr. Torres responded that Mr. Edis would still not be getting the classroom instruction that he needs. Mr. Torres also said that Mr. Edis said that it would not be so bad if he had to miss one season of football and that he would come back. Mr. Torres stated that letting Mr. Edis work as an unpaid 4th man would set a precedent. Mr. Winkley responded that this is an individual case. Mr. Winkley suggested waiting to make a decision until Mr. Edis fully knows his schedule on September 1, and the President agreed.

Mr. Conte stated that it is important not only to be qualified but also to be a member in good standing. The general question came up of when an official ceases to be qualified or in good standing. Is it when the member can no longer make enough meetings to cover his missed meetings?

Phil Detro has not paid his dues, accepted his games, or shown up to instructor meetings. The President stated that Mr. Detro has been very unprofessional and gave us no courtesy. Mr. McQueen said that he gave Mr. Detro 17 days to accept his games before pulling them.

Committee reports

Constitution/by-law (Henry Torres)

Mr. Torres reported that the Constitution and Bylaw Committee met on August 24 and will be proposing three constitutional amendments Steve Brink, Mark Yoshikawa, and Robert Plancich are on the committee. The committee looked at the documents of the softball, baseball, and basketball associations to see what suited our needs

Social

Mr. Winkley stated that he would like to see us institute awards such as rookie of the year, most improved, and something similar to the Roger Smith award in baseball. He would also like to award scholarships to clinics, even if only partial. Mr. Torres said that he would like to see awards such as "Outstanding Line Judge" and years-of-service pins. Mr. Edwards suggested giving a flipping coin to the varsity white hats. Mr. McQueen agreed and said that we could design a special coin for them.

Ratings

The President stated that the bylaws mandate that we have a rating system. We either need to comply with the requirement or remove it. Mr. Conte said that we





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should not waste time with a formal system as it would only bring about bad feelings, it would be biased, and it would not help at all. Mr. Edwards said that he had seen ratings that included test results along with performance. Mr. McEntarrfer asked the assignor if a ratings system would help him. Mr. McQueen said yes. Mr. Reyes asked Mr. Winkley to bring a model form to the next board meeting

Mentoring

Mr. Mulligan stated that the mentoring program had come to a halt. He said that he had 31 mentors and 29 mentees, and he expects there to be another eight new men. Mr. Mulligan said that he stopped the program because he was told not to do anything until members had paid.

Other

Mr. Reyes expressed concern about Mike Wyly's non-attendance at board meetings and said that we need to set boundaries. The President said that one of the proposed bylaw changes would be that absence from 2-3 board meetings could result in a member being removed from the board. Mr. Mulligan made a motion that Mr. Wyly be removed from the Board of Directors. Mr. Reyes seconded the motion. The President suggested that the board wait and find out why Mr. Wyly missed the meetings—that we should give him a chance. Mr. Winkley checked Robert's Rules of Order and found that a board member could be removed by a 2/3 vote according to page 388. The President said that we should not be impulsive and that we should get the facts first. Mr. Reyes argued that Mr. Wyly's committee reports were not here and that Mr. Wyly had not participated in the last two board meetings. The President said that we could always remove Mr. Wyly at the next meeting. Mr. McQueen stated that when Mr. Conte was the Instructional Chairman, Mr. Conte missed two meetings and was removed. Mr. McQueen also reported that Mr. Wyly did not attend any of the scrimmages at Oxy and was not going to be working any games. Mr. Winkley asked why Mr. Wyly missed the meetings. The President said that Mr. Wyly did not say. The vote was cast 5-2 in favor of removing Mr. Wyly from the Board of Directors. Mr. Mulligan requested that the President consider Tim Dow to replace Mr. Wyly on the board.

The next board meeting will be at 5:30 PM on 9/1/09 at Rosemead High School.

Mr. Klein made a motion to adjourn. Second by Mr. Reyes. The meeting adjourned at 10:03 PM.

Respectfully submitted,

Darren Winkley
Secretary-Treasurer, SGVFOA

