



San Gabriel Valley Football Officials Association

Minutes of the Regularly Scheduled Board Meeting and General Meeting

JP Crowley Co., Irwindale, California

December 30, 2009

Board Members present: President Henry Torres, Secretary-Treasurer Darren Winkley, Steve Brink, Mickey Edwards, Jeff Klein, Jim Mulligan, Darrel McEntarrfer

Also present: Instructional Chairman Mario Miranda

The President called the meeting to order at 7:17

Approval of Minutes

The minutes from 10/5/09 were amended. Motion to approve the minutes by Mr. Brink; second by Mr. Winkley. The motion passed 3-0-2. Mr. Mulligan suggested showing amendments to minutes using italics to make them easier to compare to the original minutes.

Motion to approve the minutes from 10/6/09 by Mr. Brink; second by Mr. Klein. The motion passed 3-0-2.

The minutes from 10/20/09 were amended. Motion to approve the minutes by Mr. Brink; second by Mr. Winkley. The motion passed 3-0-3.

Secretary-Treasurer Report

The secretary-treasurer reported that 53 members have paid their dues for 2010 and that the current balance in the checking account is \$9140.47. He also reported that Steven Craig would not be returning next year, as he is moving back east.

The President asked the Board if Bob McQueen should be compensated for the third of the year that he served as secretary-treasurer, and the unanimous consent was yes. Mr. Winkley stated that he would mail a check to him.

Audit/Budget Committee Report

Mr. Edwards reported that all was in good order. He made recommendations, which are attached to the end of the minutes. In regards to the recommendations, The President said that the Board should approve the budget, not the president. Mr. Winkley stated that we could run into tax problems if we were to earn interest on our money.

Old Business

Sanctions from Temple City-Arcadia Game

Mr. Edwards asked if the sanctions were given to CIF, and the President said yes and reported that Joe Conte, Sr. handled everything with CIF and the schools. Mr. Mulligan stated that he talked to the athletic directors from the schools, and they want the issue to end. Mr. Mulligan said that the issue is dead except that we do not know the sanctions.

New Business

Playoff List

Mr. Edwards recommended that the Board give the state list to the assignor at the first meeting of the year. The President responded that, as per the assignor's working agreement, the assignor picks the officials, but that we should have added to the agreement that the Board has to approve the list.

APU Scrimmages

Mr. Edwards stated that Azusa Pacific will be having scrimmages this spring and would like the IC or assignor to send out emails to get officials to work on Tuesdays and Thursdays.

Assignor's Report

The assignor's report will be given at the next meeting since he was unable to attend.

Mr. Brink suggested that double headers be assigned at the same location if possible or at least relatively close to avoid problems with being late to the second game.



San Gabriel Valley Football Officials Association

Minutes of the Regularly Scheduled Board Meeting and General Meeting

JP Crowley Co., Irwindale, California

December 30, 2009

Mr. Edwards suggested that we work split crews rather than giving away entire games. He also stated that it was a travesty that only one person went to watch our officials work the finals.

Instructional Review Committee Report

Mr. Edwards reported that about 35 officials responded to a survey regarding the instructional program. Report is attached to the end of the minutes. He recommended that we use surplus money to pay observers and that we certify officials early so that we do not have to give away games.

Mr. Mulligan recommended that the IC have the two best officials at each position to instruct on the field. He commended the IC with his job on the points of emphasis but suggested that the program needs to include game management, possibly by someone other than the IC.

The President stated that the problem with getting new officials is that they are not game-ready, and we need them to be as soon as possible. He said that new officials should be put on games as the 4th or 5th man and do Junior All-American and Pop Warner games.

Instructional Chairman's Report

Mr. Miranda reported that officials are getting qualified much earlier than they did years ago; to get them qualified earlier, they are going to have to attend six meetings before the season plus five to six meetings during the season. The President stated that those new officials who really want to work will do that, and that we would come up with a plan.

Mr. Miranda reported that is instructional program has a 4-pronged approach this year, with video, on-field training, supplemental training, and testing, which may or may not be online next year. He said that the position meetings this year were good, but we need to have more focus on mechanics, especially with 3-man vs. 5-man mechanics; we may do a mechanics meeting in the middle of the season next year. Mr. Miranda stated that tests take up too much class time and that he may have officials partner up in class to review them. Mr. Winkley suggested doing tests via email. Mr. Miranda stated that he will be doing supplemental training for referees for demeanor, game control, etc., but unless the trainings are mandatory, it will be the same officials always attending. He wants to add another class this year and have the referee session for referees only and go over pregame, keys, and other referee-specific material. Mr. Miranda would also like to use more film, but stated that film needs to be reviewed ahead of time, and he needs help with that because it takes a lot of time to do. Mr. Torres suggested getting someone to film the scrimmages at Oxy. Mr. Miranda said that he would like the Oxy clinic to be required. He recommended that no official should work a zero-week game if he/she does not participate in the Oxy clinic.

Mr. Miranda stated that he would like to do a rules seminar at Gabrielino High School for the coaches in our area before spring practices. The seminars would be interactive, question and answer sessions. There was about a 50% hit rate on seminars this year. Mr. Edwards suggested having Joe Conte Sr. there to talk to coaches about moving some games to Thursdays. The President stated that they will be doing that earlier at the league meetings.

Mr. Miranda reported that there are several officials "on the bubble" of being qualified. Victor Gamboa missed five meetings. Adrian Rebollo is still short one meeting even though he attended a special meeting on October 19, 2009. Kenny James Jr. needs one meeting. Nshan Smbatian is short two classes. John Ruelas failed the test, missed the make-up meeting, and missed a meeting. Mr. Winkley stated that Mr. Ruelas also still owes part of his 2009 dues.

Mr. Miranda clarified that Mike Gautreau, the CFOA instructional chairman, said that we absolutely should be meeting with the captains to start the second half.

Mr. Mulligan stated that the new men had a very hard time with the chains, and we need to make the more comfortable.



San Gabriel Valley Football Officials Association

Minutes of the Regularly Scheduled Board Meeting and General Meeting

JP Crowley Co., Irwindale, California

December 30, 2009

Mr. Mulligan asked Mr. Miranda about a paper that Mr. Miranda passes around the new officials' meeting on October 20, 200. Mr. Miranda read aloud the paper that he sent around in the meeting for the new officials to sign. The gist of the statement on the paper was that Mr. Miranda had treated the new officials with respect.

Calendar

The President stated that the Executive Council meeting would be on January 10, 2010, and that the first board meeting would be after that. He explained the process for setting a board meeting; he sends out emails and gets possible dates from the board members and finds a date when as many people as possible can make it and there is at least quorum. He also stated that the collective board can call a board meeting at any time, and the president does not have to be the one to call it.

The next board meeting will be on January 28, 2010 at a location TBA.

Ratings Committee

Mr. Winkley presented the compilation of the ratings forms. Next year he will try to work with Mr. McQueen to get ratings done on Arbiter.

NFHS Rules Survey

Mr. Brink recommended that we go to NFHS.org and fill out the online rules survey.

The meeting adjourned at 10:03 p.m.

Respectfully submitted,

Darren Winkley
Secretary-Treasurer, SGVFOA



San Gabriel Valley Football Officials Association

Minutes of the Regularly Scheduled Board Meeting and General Meeting

JP Crowley Co., Irwindale, California

December 30, 2009

SGVFOA FINACIAL AUDIT 2009

[By Mickey Edwards]

In review of the 2009 accounting and budget review of 2009 Calendar year we find that all is in good order. With review of the aforementioned below is a few recommendations for consideration of 2010 budget year.

- A 2010 Budget should be created and approved by the President
- Monthly an e mail with Starting and Ending Balances should be sent to Board members. This should be done monthly.
- An Excel Budget Update should be published with Budget vs. Actual should be done on a monthly basis. This should be sent to Board Members to keep them current with financial monthly.
- Due to current balance in the checking account is well above reserves, a recommendation of taking approximately \$ 2500.00 usd and transfer into a revolving 30 day CD to obtain interest. If the monies are required for expenses, we will just need to anticipate 30 days in advance.
- Question: Should the financials be published monthly to the members of the association ???
- When creating the new 2010 budget, recognize that as we have more members we will need to allocate an increase in training materials etc.



San Gabriel Valley Football Officials Association

Minutes of the Regularly Scheduled Board Meeting and General Meeting

JP Crowley Co., Irwindale, California

December 30, 2009

SGVFOA 2009 INSTRUCTION REVIEW

[by Mickey Edwards]

The Instruction review consisted of a Survey to the members at large to comment on numerous questions regarding the 2009 as well as provide feed back on how the 2010 Instructional Program can be strengthened.

I will give questions and answers with percentages. In the closing footnotes, a consensus of the TOP 10 responses on how we can approve the 2010 program.

1) What was the best part of the 2009 Instructional Program Offered?

- Occidental Camp 85%
- Week 0 Scrimmages 10%
- Observing Officials 5%

2) What was the WORST part of the 2009 Instructional Program Offered?

- Not Enough Field Instruction 70%
- Instruction not given on GAME ADMINISTRATION ie: Overtime 25%
- Takes too long for new officials to be qualified to work.

3) Was there an improvement from 2009 over 2008?

- Yes 98%
- No (no comment) 2 %

4) Would you prefer to have more Video Instruction in Classrooms?

- Yes 100%
- ** Comments stressed that many other HS units ONLY use video during classrooms. IE: We are very behind in our instruction techniques.

5) Excluding the OXY Camp, was there enough field instruction during August through November ?

- Yes 0%
- No 100%
- ** Comments, recommendations were to have a minimum of 2 of our classroom meetings on FIELD either at a High School Night Practice or a JAA practice.

6) Should there be an accelerated program to certify new or returning officials to work lower division games starting week 1?

- Yes should be a preseason certification to certify by week 1 = 85%
- Yes should be a preseason certification to certify by week 2-3 = 15%
- No – 0%



San Gabriel Valley Football Officials Association

Minutes of the Regularly Scheduled Board Meeting and General Meeting

JP Crowley Co., Irwindale, California

December 30, 2009

- 7) Did the Instructional Program have the correct instructors in place ? Anyone you recommend to be on or should not be an instructor ?**
- Yes 100%
 - ** Only Comment was that as the members on the Board are our better officials and should also be able to do Instruction. Overall Good Instructors
- 8) Would you like Instructional Meeting offered throughout the year (non football season) to add to your Education ?**
- Yes 85%
 - No 15%
 - ** Comments: Recommend that a MONTLY Study meeting should be conducted from January through July. ALSO that new rule changes, mechanics are posted and advised to all members way prior to the July meeting.
- 9) Rank the 2009 Instructional Program from 1 to 10 (1 being lowest 10 being highest)**
- 7

Number 10 questions was basically opened ended which ran into many comments so hear are the top 10 improvement points which were given to the membership to IMPROVE our Instructional Program 2010.



San Gabriel Valley Football Officials Association

Minutes of the Regularly Scheduled Board Meeting and General Meeting

JP Crowley Co., Irwindale, California

December 30, 2009

TOP RECOMMENDATIONS ON APPROVEMENT (NOT IN ORDER JUST MOST COMMENTED)

- Precise **PUBLISHED** Rules on Game Administration Practices:
 - a. Overtime procedures
 - b. Timing and Half Time timing especially Lower Division Games
- Consistency between CFOA and SGV and other Units
 - a. Comments are that SGV are doing things different than other units in area. Especially bringing Captains out at 2nd half , allowing game cards to be worn on belt vs arm. Concern about SGV not in loop with other surrounding units.
- Lack of identifying WHOM has what keys in 3 – 4 – 5 man mechanics in different formations. Many suggestions on Powerpoint, or printed copy of main keys per position during any given formation. Additional Emphasis on Key Coverage per official on Free Kicks.
- Film , Film, Film, Film. Majority of responses suggest that at least 60% of classroom time should be FILM ONLY pertaining to specific rules of study. 30% + of the time should be ON FIELD training.
- Many recommendations state that **ALL** testing inclusive of Study Guide, Classifications, and Rule Quizzes should all be done ON LINE. No more IN CLASS review. Recommend that you publish scores every week only. Make the time in class to go over FILM
- Monthly Study Classes January through July. Also a possible Monthly Newsletter from IC to update on any changes, news etc.
- Accelerated program to Certify Officials EARLY. A lot of complaints from new men stating that they were not given enough games to cover their first year expenses. Consensus of members is that there should be a EARLY expedited program to certify official prior to week 1 which will include a scrimmage in week 0 so that they are able to be scheduled by Assignor for week 1.
- Recommendation is for the Instructional program to have OBSERVERS to go out to games and observe Officials to give them constructive criticism, and errors for officials to work at.
- Much more mechanics and ON FIELD instructions.
- Request to have access to STUDY Film on line through SGV and practice test for individual improvement