

CALIFORNIA FOOTBALL OFFICIALS ASSOCIATION  
SAN GABRIEL VALLEY UNIT

**CONSTITUTION**

**ARTICLE I**

The name of this organization shall be the "SAN GABRIEL VALLEY FOOTBALL OFFICIALS ASSOCIATION", hereinafter referred to as the "ASSOCIATION".

**ARTICLE II**

The objective of this Association shall be:

- A. To train new officials and to increase the competency and efficiency of each member by a classroom instructional program. This is to be accomplished by the exchange of ideas and constructive criticism of rules, game situations, and the mechanics of officiating.
- B. To promote the advancement of amateur football in Southern California by encouraging the spirit of clean sportsmanship and loyalty among the institutions, spectators, players, coaches and officials.
- C. To provide the various Commissioners and Assignment Coordinators with a list of qualified officials each season.
- D. To act as the liaison between the Commissioners and Assignment Coordinators and the members of this association relative to game management as it applies to officials.
- E. To cooperate with the administration the various schools in strengthening their athletic programs.

**ARTICLE III**

**MEMBERSHIP**

**Section 1. ELIGIBILITY**

Membership in the Association shall be available to any person who is interested in promoting, coaching, or officiating football in the Southern California area provided the obligations of membership are met by each person.

**Section 2. CLASSIFICATION**

A member shall be classified as one of the following:

- 1. QUALIFIED
- 2. NON-QUALIFIED
- 3. HONORARY
- 4. ASSOCIATE

A QUALIFIED member is one who attends the required number of classes and general meetings, which consist of general business and/or instruction of the Association. A qualified member must receive the required hours of instruction and obtain a minimum grade of 80% or better on all qualifying examinations. All instruction and qualifying examinations shall be established by the Instructional Chairman with the approval of the Board of Directors. The minimum instructional time necessary for qualification shall be eighteen (18) hours and shall include classroom and field work. The qualifying examinations shall include the Summer Study Guide and the Classification Examination as published by

the association. A qualified member must participate fully in the Board approved rating system offered by the Association and must also meet the financial obligation imposed by the Association and must be at least eighteen (18) years of age. A qualified member must maintain each of these standards on a current on-going basis to remain a qualified member. A qualified member shall have the right to vote, to hold office and enjoy the full privileges of membership.

A NON-QUALIFIED member is one who does not meet all of the above-mentioned requirements of membership. A Non-Qualified member shall not have the right to hold office, nor will their name be submitted to the various Commissioners and Assignment Coordinators.

An HONORARY member is one who has rendered distinguished service to officiating for a period of twenty (20) years or more and is no longer active in officiating. An Honorary member may not vote or hold office in the Association. The Immediate Past President shall make recommendations to the Board of Directors for their approval to so designate a member.

An ASSOCIATE member is one who has no intention of actively officiating but wishes to better understand the rules and mechanics of officiating.

### Section 3. FORFEITURE OF MEMBERSHIP

Membership may be forfeited for unprofessional conduct, failure to pay dues, and/or any other act detrimental to the welfare of the Association or the game of football. Such forfeiture shall require the approval of the Board of Directors by a two-thirds vote.

### Section 4. REINSTATEMENT

Reinstatement shall be initiated by the written application of the individual seeking reinstatement. Such application shall require the approval of the Board of Directors before reinstatement is effected.

## ARTICLE IV

### OFFICERS AND THEIR DUTIES

#### Section 1. OFFICERS

The officers of the Association shall be:

- A. PRESIDENT
- B. VICE-PRESIDENT
- C. SECRETARY-TREASURER

#### Section 2. BOARD OF DIRECTORS

The Board of Directors shall consist of ten (10) members. They shall be the President, Vice-President, Secretary-Treasurer, five (5) members elected at-large from the membership, the Assignment Coordinator, and the Instructional Chairman.

#### Section 3. VOTING

All members of the Board of Directors shall have the right to vote, except the Assignment Coordinator and Instructional Chairman do not have voting rights at board meetings.

## Section 4. DUTIES

The PRESIDENT shall preside at all meetings of the Association and the Board of Directors, Appoint the chairman of all committees, call special meetings and execute the will of the Association.

The VICE-PRESIDENT shall serve in the place of the President in the event of the latter's absence from any meetings. In addition, he shall serve as the chairman of the nominating committee.

The SECRETARY-TREASURER shall keep a record of the business transacted by the Association, with such records available to all qualified members. He shall give notice of meetings, maintain a current roster of qualified members, deposit or hold in trust, all funds remitted to him in behalf of the Association, accounting for them annually and at any other time upon demand of the Board of Directors. He shall perform any additional duties as assigned him by the President or the Board of Directors.

The BOARD OF DIRECTORS shall exercise general supervision of the officers and committees of the Association. They shall consider questions affecting the Association and shall submit the recommendations to the Association, declare any office vacant and shall call for the President to fill such vacancy with Board approval. They shall constitute a Board of Appeal to review decisions of any committee or ruling of any officer. A decision of the Board of Directors may be reversed by a two-thirds vote of the members voting at any regularly scheduled meeting subsequent to a written notice having been given to the Board of Directors and the membership of the Association.

## Section 5. QUALIFICATIONS

Qualified members shall be eligible to be candidates for officers of the Association.

### ARTICLE V

#### ELECTIONS

Procedure for the election of officers is as follows:

##### Section 1. NOMINATIONS

The chairman of the nominating committee shall present the nominees to the membership on the third to the last meeting of the Association prior to the adjournment for the year.

##### Section 2. VOTING

All present qualified members of the Association shall vote for the candidates. Voting shall be done by secret ballot. A plurality of those voting shall be required for election. The election shall be held during the last regularly scheduled general meeting of the season.

If voting ends in a tie that would mean the difference in seating any elected position, a runoff election of only those candidates who tied in vote would commence, until the tie is resolved.

##### Section 3. ELECTION OF PRESIDENT

The Vice-President shall become President following his term as Vice-President.

#### Section 4. ELECTION OF BOARD OF DIRECTORS

The qualified at-large members shall be elected to the Board of Directors each year.

#### Section 5. TERM OF OFFICE

Terms of office holders are as follows:

- |                        |   |           |
|------------------------|---|-----------|
| A. PRESIDENT           | - | Two years |
| B. VICE-PRESIDENT      | - | Two years |
| C. SECRETARY-TREASURER | - | One year  |
| D. BOARD OF DIRECTORS  | - | Two years |

### **Article VI**

#### Section 1. PROCEDURE FOR FILLING VACANCIES

If a vacancy occurs in any elected office, The President or Acting President, with the approval of the Board of Directors, shall appoint a replacement until the following election unless the term expires.

#### Section 2. VACANCY OF THE PRESIDENT

If the Presidency becomes vacant, the Vice President shall become the President for the remainder of that term and then continue to serve as President for the term he was elected. An Acting Vice President shall be appointed until the following election.

### **ARTICLE VII**

#### **AMENDMENTS**

This Constitution may be amended by a two-thirds vote of the qualified members voting provided:

1. Such proposed amendment has been signed by ten (10) qualified members and has been presented in writing to the Board of Directors at a regularly scheduled meeting.
2. The proposed amendment had been presented to the membership at a regularly scheduled meeting, and,
3. A ballot vote taken at the following regularly scheduled meeting.

Amended / Revised October, 2012